

MEMORANDUM ON COVID-19 RESPONSE

In response to the spread of Coronavirus (COVID-19) around the world and in our communities, we at the Law Office of Joshua E. Hummer, PLC are taking steps to protect our clients and our team. Any staff members who exhibit symptoms will be required to stay home. All staff members are required to practice social distancing at work and in their personal lives. We are also asking any clients who are exhibiting symptoms or who have been exposed to someone who has exhibited symptoms to stay home.

VIDEO AND TELECONFERENCE MEETINGS

We are encouraging clients to take advantage of our video and teleconference options for meetings. We have invested in a state-of-the-art video conference system that is easy for clients to use. If you have broadband internet and a computer with a webcam, we can meet with you virtually via video conference. We understand that many clients prefer to meet in person, and that is our preference generally as well, but we are encouraging all of our clients to consider virtual meetings to protect themselves and our team.

IN-PERSON CONSULTATIONS AND MEETINGS

As of this time, we are no longer offering in-person consultations in effort to protect our staff and clients.

EXECUTIONS

For those of you who are preparing to finalize your estate documents, we would normally schedule an in-person meeting in our office due to the need for witnesses and a notary. However, in the interest of protecting our clients and staff, we are encouraging all of our clients to consider a drive-in signing.

In this method, our clients sign the documents while staying in their car. We are asking clients to call us from the parking lot, and we will bring the documents to their car. The witnesses and notary will watch them sign while maintaining a healthy distance from their car window. Once they are done signing, we collect the documents, scan a copy for our records, and bring the documents back to the clients in their car.

We also have a sanitized area at the front of our office. We have arranged this space so that clients can come in, stand at a desk, and sign the documents while the notary and witness stand at least 6 feet away.

Finally, we do have the ability to sign some documents remotely using a video conference if neither one of these options is available to you.

With any option, we will schedule a telephone call at a later time to go over the documents and answer any questions our clients may have. This protects both our team and clients by minimizing face-to-face interaction.

For more information or to set up a video or teleconference meeting, please call us at (540) 931-7078.